

**The Lakes POA
Special Called Meeting
June 8, 2020
South Office 6:30**

- I. **Called to Order-** The meeting was called to order at 6:30 PM by President George Duhaime.
- II. **Roll Call-** The executive board members were present for the meeting as well as the management team. President George Duhaime, Vice President Charlene Carson Secretary/Treasurer Doug Owens, and LTL staff Doug Millar and Karen Clark.
- III. **Insurance Renewal-**Current BOP Plan is up for renewal in August. President George Duhaime has been in contact with State Farm and request LTL to get two more quotes to compare before final renewal.
- IV. **Bridge Repairs-** River Village only has one way in and one way out and the bridge is damaged. The executive board is requesting contact information for engineers to present recommendations regarding the repairs. LTL will supply two engineering firms contact information to the board for consideration.
- V. **Community Property Inspections-** The Executive Board discussed with the management company the possibility of the management staff beginning to do the inspections for the Association to remove some of the pressure from the volunteer board. It was discussed the board would need to establish the rules and regulations that will be the focus for the inspections as well as how often the inspections will need to occur and to set a fine schedule. It was decided this issue will be brought to the directors at large to set up a committee for discussion of theses items with the management company at a later date.
- VI. **Annual Meeting Prep-** With CO-VID 19 pandemic, schedules have changed for meeting rooms. The board asks the management staff to look at other options for meeting space and report back with availability. There will be three seats open for election in October. More details will be discussed in future.
- VII. **Collection process-**Discussed with the executive board the process of collections. It was agreed the management company will be the contact for all collection questions and agreements between the attorney and the board. George Duhaime will contact the attorney to make them aware that all correspondences regarding collection accounts in the future will need to go to the management company only and not the board. The management company will contact the board with the information regarding the arrangements and relay the information back to the attorney.
- VIII. **Adjournment-**With no other issues to discuss at the special called meeting the meeting adjourned at 8:13 PM.